



# WEST PYMBLE PUBLIC SCHOOL

## WEST PYMBLE P&C ASSOCIATION INCORPORATED

### AGM & GM

Date	28 <sup>th</sup> November 2016 @7.30pm
Next Meeting Date	6 <sup>th</sup> February 2016
Attendees	Terri Farrugia, Gladys Wilkins, Henrietta Jaglica, Danielle Harris, Eva Stokes Blake, Bronwyn Wilson, Tim Simpson, Abby Denham- McQuillan, Kim Brown, Katrina Crooks, Leanne Bamford Barnes, Alicia Rogers, Victoria Brown, Leigh Lofts, Andrew Ridley, Kay Cronin, Amanda Scali, Narissa Hardcastle, Kirsten Smith
Apologies	Sharlynn Irvin, Paul Haynes, Judy Maxwell, Kylie Singh, Wendela Flosktra

Please Find P&C 2017 Event Calender Attached.

AGM
<b>1. Open – Abby</b>  Start at 7.35pm
<b>2. President's 2016 Annual Report</b>  <div style="text-align: center;"><b>West Pymble Public School P&amp;C Association</b> <b>Annual General Meeting: 28 November 2016</b> <b>President's Report</b> Prepared by Abigail Denham-McQuillen</div> 2016 was another great year for the P&C and ultimately for the school & kids.  The purpose of the P&C is to provide support to the school in places it needs it most, and in addition to the ongoing pledges to supplement the costs of the SLT teacher and provide classroom resources, funds have been prioritised for technology equipment as well as the building fund for the playground upgrade.  Aside from the fundraising initiatives that allow us to supplement the costs of the SLT teacher and provide classroom resources and tech equipment, the parent community also donates hours of their own time ensuring that the community and spirit of the school is upheld and fostered. By doing this we not only create a great school spirit, we teach our children the importance of community spirit and participation. <ul style="list-style-type: none"><li>• We had a great turnout at the 2 Working Bees, which helped us spruce up the school in time for Easter and Spring Showcase celebrations.</li></ul>

- Jamie Oliver's Food Revolution Day was a hit with the kids, and encouraged a newfound love of vegies and salads for some kids.
- This year's "prepaid" Mother's Day stall allowed kids to shop at school for a lovely gift for mum, and really created a fun vibe at the school.
- The Election Day Sausage Sizzle and Cake Stall was a hit with voters, as was the raffle (everyone loves a raffle!)
- The Saturday Pre-loved Uniform Stall was popular with parents, who can't normally make the weekday preloved uniform stalls.
- Social events for parents are always popular at WPPS. Trivia Night was a hit, as always, and brought out the inner hero and villain in parent s& teachers, all for a good cause! The Welcome Night for new parents allowed people to mingle and meet new friends. Comedy Night sales were lower than last year, however the atmosphere was just as fun.
- The Father's Day Breakfast and Spring Showcase morning tea event went off without a hitch, and a great social event for parents, carers and kids.
- A refreshed Canteen Menu with a wider variety of healthy options, plus the introduction of breakfast, has been well received.
- The Accreditation result for OOSH was received & they are meeting all requirements. The P&C are looking forward to working with the OOSH committee closely to review the survey results and determine how to address them together with Mrs Wilson.
- The Coffee Cart at Kindy Pick up was very popular at the start of the year, and gave parents (and kids) a chance to enjoy an afternoon cool drink and have a chat.
- And I can't forget the inaugural Parent-Teacher Swimming race at the 2016 Swimming Carnival – hopefully this will become a tradition, as the spectators LOVED IT! #GoBangal

All of the above is only possible with the generous time and heart of volunteer parents, carers and teachers who support us. From the bottom of my heart, thank you. I trust you found it rewarding and fun too.

To further understand the parent community's desires for the P&C, an online survey was distributed to parents in early November 2016. The results indicated that further improvement can be done to streamline the communications, and a revised voluntary pledge model should be considered to alleviate fundraising fatigue (caused my multiple events).

This year we had a fully operational P&C Website [www.wppspnc.com.au](http://www.wppspnc.com.au) and blog launched, which will be used as a hub for all minutes, events, and general P&C information. Facebook was also used to schedule events, as an extra way to diarise key dates, and to advise of last minute changes. I highly recommend parents continue to use these resources as they are an immediate & easy communication tool.

This is my last report as P&C President. I have enjoyed the past 2 years and am proud of the contribution that we've been able to make. I would like to thank the P&C Executive, Teacher Community and parent community for their support.

Before joining the P&C in 2015, I honestly had no idea what the committee did, or why it was necessary. Now I'm a convert and highly recommend people getting involved in whatever capacity. A little bit of time goes a long way, so whether it's reading groups or canteen volunteering, or a role on the committee, having an opportunity to further support your child's school experience is priceless, as are the friendships that you make along the way.

I firmly believe the new incoming P&C Team will continue to deliver on the School's vision:

*West Pymble Public School is a dynamic, inclusive teaching and learning environment that fosters happy, effective students, lifelong learners and future citizens.*

Regards  
Abby Denham-McQuillen  
WPPS P&C President, 2015-2016

## 2.1 P&C Community Feedback Survey 2016

**West Pymble Public School**  
**P&C Community Feedback Survey 2016**  
**Survey sent to:** All school parents via email (and facebook on 9/11/2015)  
**Number of respondents:** 27 (vs 60 in 2015)

## SUMMARY:

**Small volume of responses:** 27 respondents completed the survey in 2016, which is less than half the volume who completed the survey in 2015. , which is a representative sample size of the WPPS community (based on 2015 enrolments). The majority of respondents had children in Stage 1 (26), followed by stage 3 (13), then stage 4 (6).

**Understanding of P&C's purpose :** Over 88% of respondents understand the purpose of the P&C, which is a 9% increase year on year. 11% have 'some' level of understanding. Only 2 respondents stated that they did not understand the purpose.

- *ACTION: continue to improve the level of understanding of the P&C's purpose via regular communications from Bronwyn and the P&C, and for new entrants to the school.*

**Satisfaction with P&C's communication:** Only 44% 62% of respondents feel that the P&C communicate well about the initiatives and goals for the school – this is an 18% decrease which is concerning. 44% feel the P&C's communication is partially strong, and 3 respondents (12%) feel the P&C's communication is not clear. I

- *ACTION: work closely with the school to streamline communications for parents, and distribute information via most helpful channels.*

**Communication channels:** This year, facebook took the top position as the predominant communication channel page (81%), followed by school newsletters & notices (65%), and the P&C newsletter (61%).

**Preferred Communication Channel:** This year we asked which channel parents would prefer to receive information from the P&C. Email was the clear winner at over 92%. Facebook is the 2<sup>nd</sup> most preferred channel at 54%.

- *ACTION: ensure meeting minutes are distributed after each meeting via enewsletter, with Facebook support. Align communication channels with the school & streamline so that it is easier for parents to know where to find the latest information.*

**Awareness of P&C initiatives:** There is a strong awareness level for most of the P&C initiatives; however there is definitely room to improve the awareness level, particular for items such as the additional teaching resource, hand sanitiser, welcome t-shirt for kindergarten kids.

- *ACTION: optimise communication of P&C initiatives.*

**Fundraising priorities:** Fundraising priorities remained consistent year on year. Respondents want funds prioritised for technology equipment for the school, followed by the improved outdoor learning space. The third desired priority is special learning, tech training for teachers, improving buildings, creative arts and sporting equipment. Increasing the canteen operating days received the least support.

- *ACTION: share priorities with 2017 incoming P&C team for consideration.*

**Voluntary contribution amount:** 52% of respondents would support a higher voluntary contribution in place of less fundraising efforts (this figure was 64% in 2014). 44% would like to see the contribution and fundraising efforts remain static (ie as per 2015). Based on this, raising the voluntary contribution should be considered.

- *ACTION: discuss this model with the broader P&C team and consider a larger change in the 2017 voluntary fundraising model.*

## 9 respondents provided free-text commentary, which is summarised below:

More support for Gifted students

Fundraising suggestions: School Disco split by K-2, 3-6.

Larger sizes for Kindy Welcome T-Shirts – consider charging for them as a fundraising initiative (with a fun slogan "I'm a Kindy Starter").

Fundraising coffee cart at oval during winter soccer.

Survey to ask feedback on fundraising events & ideas.

More fundraising options at Trivia Night & Comedy Night – raffles (vs silent auctions) will generate more money. Get kids to put on a play & charge for tickets.

Clearer communication directly from school or P&C, less reliance on Class Parents.

There were several messages of thanks for the work which the P&C does for the school, and recognition of the role it plays in the school community.

There was a very articulate response about the perception of the P&C, and ways it could be changed so that it does not appear as a purely 'fundraising' channel. I have copied the anonymous response verbatim, as it is very clear and

should be discussed. I would like to personally thank the respondent as it's only with feedback like this that we can improve.

*I think a lot of people are worried about getting involved in the P&C as they perceive it to be so strongly focused on fundraising. We don't all want to spend hours working out how to raise \$20. Personally, just ask me for the money and I will pay. The fundraising is imp't and should stay as a part of core business (it is also a nice way to demonstrate to children that they need to get involved and give back) but in reality, it becomes just another thing that has to be done. A focus on other initiatives such as (simple and easy) social events/child personal development seminars/after hours activities/homework club would be good too.*

### **3. Treasurer's 2016 Annual Report – Gladys Willkins – Please find complete report attached to minutes**

The 2016 accounts have been prepared on a CASH Accounting basis.

Accounts include income and expenditure for the year end 31 December 2015 and figures represented in this report aims to fairly represent the financial performance of the West Pymble Public School Parents and Citizens Association for this period.

#### **Bank Accounts - Balances and Movements on Accounts**

2015 proved a year of learning for our team. We were careful where we spent and vigorously raised funds to reach the achievements we have in front of us today.

This year, we anticipated spending most of our building fund monies and a chunk of our investment account money. This was mainly due to our commitment to Stage 1 of the Playground.

Most of the income / credit in the Building Fund account came from a government grant awarded to the P&C in 2015. The grant was paid to us this year and then paid to the school to begin work on the new playground.

Most of our equity comes from cash holdings and we still have about \$5,000 worth of Cookbooks in stock.

The Canteen purchased a new freezer this year, so fixed assets were slightly increased from acquiring this new asset.

All our liabilities are short term, which puts us in a healthy financial position.

#### **Consolidated Profit & Loss**

As you can see. We are currently sitting at a consolidated loss. We expected this as we forecasted to spend income made in the 2015-year as well as money raised in this financial year.

#### **Fundraisers and Events**

Last year, our fundraising and events gave us a net profit of just over \$18,000. This year, our team was able increase this profit margin by over 26 per cent, raising just under \$24,800. The biggest success of the year came from Trivia Night, which raised over \$14.5K. This was about 60 per cent of the total fundraising profit for the year.

For me, Election Day proved to be a surprise success, achieving over \$3,000.00 in net profits. And for the second year running, Sharlynn's Second Hand Uniform Stall brought in over \$2K - well done!

#### **Family Contributions**

This year we changed our approach to donating to the P&C. We responded to last years' survey results by giving parents the option to donate funds in the areas where they most wanted to see spent.

Our focus continued with the Building Fund but we then added an option to contribute to Technology and also gave parents the option to opt out of volunteering for the P&C and at working bees.

Overall, we received contributions from about 20% of families in the school - 48 families in total.

I've included figures from 2015 and 2014 to show the comparison over the last 3 years. Would recommend a review of our current approach.

#### **Transaction Account - P&L**

As said, we expected a loss this year. The total amount spent was well over the amount we made this year. This was because we kept a large amount of funds in reserves in 2015 to use in the 2016 for the playground. The Learning Support teacher pledge also increased considerably from \$18,000.00 in 2015 to \$23,300.00 this year. This was because the amount we pledge now incorporates employment costs for the Learning Support Teacher. Next years' increase will only be minimal, increased at the rate of CPI.

#### **Canteen Account**

We have achieved so much this year with the Canteen. The Canteen is in a healthy financial position with a current net profit of about \$4,800. The Canteen has expressed a need for replacing the freezer currently owned by Streets Unilever and various other assets such as food warmers.

#### **Band Account**

The band is currently close to breaking even at year end, however trade creditors', Key Music are yet to issue their final invoice for 2016. It is anticipated to be around \$2,000.00, so I expect the Band to be at a loss of around the same amount as last year.

Before the year finishes, I will provide recommendations to the Band committee on how they can manage money between their transaction account and investment account. At the start of the year, we agreed to incremental increases, however the balancing of income and expenditure was not properly analysed at the time.

I will be making recommendation on instrument hire fees, how this income is utilised and overall fee structure for each of the bands.

#### **Forecasting and budgets for 2017**

At the start of the year, the executive team worked on a budget that was not only practical but also achievable. This year we were able to set aside enough funds to cover P&C pledges and operating expenses for 2017, while still being able to donate over \$100,000 to the school in 2016.

Over the last 2 years that we have been office bearers of the P&C, the school has been awarded over \$120,000 from the P&C.

#### **Discussion**

##### **Canteen surplus**

Question raised: Should the current surplus (and any future surplus) be rolled into a canteen investment account and used for equipment purchases, emergency repairs, planned equipment upgrades of aging essential equipment like fridge and freezers. We have no insurance for the 13K worth of assets in the canteen.

All agreed this was a good option

##### **Grounds Levy**

Bronwyn suggested funds collected from the grounds levy be allocated to building a new Chicken Coop. The students will be involved in decision-making process for the chicken coop.

Two options have been discussed, these are:

- Students design the structure and developing systems to care for chickens. The students will be involved all aspects of building the structure.
- Students to purchase pre-fab structure and work with community to build (MEN's Shed, Parents)

The hope is to transform the chicken coop outdoor learning area.

Gladys

#### **4. Approval 2017 Donations to School (amount and purpose) - Gladys**

The P&C funds the following

Consumables pledge – for teachers classroom supplies

23 teachers this year 2 next year

Staff room supplies – tea coffee etc

Hand first initiative – hand sanitizer in each classroom

Gold medallion morning tea

Gifts for Parents leaving West Pymble – ditched and brought back. Feel it was important to acknowledge contributions and to build community spirit

Kindergarten t-shirts & Library bags – gifted to Kindergarten students, P&C stepping to cover lost government funding for library bags

These initiatives the P&C supports our teachers, builds community spirit, promotes a sense of belonging and acknowledges effort, and promotes wellbeing.

Current Bank Balances as at 28 November 2016			
P&C Transaction Account	\$	27,248.92	
P&C Investment Account	\$	34,914.76	
P&C Building Fund Account	\$	4,164.22	
Canteen Account	\$	3,161.41	
Band Transaction Account	\$	2,085.02	
Band Investment Account	\$	37,494.44	
<b>Total Cash at Bank</b>	<b>\$</b>	<b>109,068.77</b>	
2016 OUTSTANDING LIABILITIES			
<b>Available balance of P&amp;C Investment and Transaction Accounts</b>	<b>\$</b>	<b>62,163.68</b>	
<b>Outstanding Debtors</b>			
Monies Held for Others	Year 6 End of Year Money	\$	644.28
<b>Total Outstanding Debtors</b>		<b>\$</b>	<b>644.28</b>
<b>2016 Donations received / Fundraising achieved - paid today</b>			
Building Fund Donations	Transferred \$4045.48 for 2016	\$	-
Grounds Contributions	Chicken coop project	\$	796.51
Technology Fund	Bee Bots & Netbooks	\$	2,183.04
Technology Fund	S/Showcase Tech Tree - used as above	\$	558.81
Classroom resources	Grandparents Day Wishing Tree	\$	852.41
<b>Total Donations to be paid</b>		<b>\$</b>	<b>4,390.77</b>
<b>School Pledges - paid today</b>			
Consumables pledge	Historical funding - 12% increase per year	\$	2,300.00
STLA Teacher pledge	Historical - increased to include employment costs	\$	23,300.00
<b>Total School Pledges to be paid</b>		<b>\$</b>	<b>25,600.00</b>
<b>2016 ACTUAL LIABILITIES AS AT 28/11/2016</b>		<b>\$</b>	<b>30,635.05</b>
<b>SUMMARY</b>			
Available Balance at 24/10/2016		\$	62,163.68
2016 Actual Liabilities		\$	30,635.05
2017 Forecasted Liabilities		\$	30,355.00
<b>BALANCE OF FUNDS</b>		<b>\$</b>	<b>1,173.63</b>
Additional funding for Technology to bring total donation to \$3.5K		\$	758.15
<b>Transaction Account Balance at end of 2016</b>	<b>\$</b>	<b>415.48</b>	
2017 Budget - to be transferred to P&C Investment Account			
<b>School Events / Initiatives / Pledges</b>			
Staff Room Supplies	\$	400.00	
Hands First Initiative - 2018 supplies	\$	240.00	
Gold Medallion Morning Teas	\$	70.00	
New Parent Info Night	\$	70.00	
Presents for Parent Leaving WPPS - 2015	\$	190.00	
Kindergarten 2017/2018 School Tees	\$	900.00	
Kindergarten 2017 Library Bags	\$	450.00	
Teacher's consumables pledge	\$	2,600.00	
STLA Teacher pledge	\$	23,900.00	
<b>Total Events/Initiatives/Pledge Expenses</b>	<b>\$</b>	<b>28,820.00</b>	
<b>Operating Expenses</b>			
Insurance	\$	610.00	
Web Develop/Domain Host Server	\$	300.00	
Computer Software	\$	200.00	
<b>Total Operating Expenses</b>	<b>\$</b>	<b>1,110.00</b>	
<b>General &amp; Administrative Expenses</b>			
Membership fees paid	\$	425.00	
<b>Total General &amp; Administrative Expenses</b>	<b>\$</b>	<b>425.00</b>	
<b>2017 FORECASTED LIABILITIES</b>	<b>\$</b>	<b>30,355.00</b>	

## Discussion

Question: How does the P&C make financial decisions, how are these decision communicated to the school community to what extent and what point would the P&C involve school community input in financial decisions.

All decisions are minuted, some are executive decisions e.g. –replacing broken freezer in the canteen. Other decisions are put to vote at a GM. For example, changes in the voluntary contributions, financial plans, budgets, and large expenses associated with P&C events (for instance- Family Movie Night). Community feedback Survey 2015 & 2016 are used to capture the school community's priorities, guide decisions and initiatives, invite open feedback. Last, the school executive team is involved extensively in all decisions.

List of expected expenditure what to expect – helps to understand and plan

Issue raised: Parents need an overall view of what expenses are expected for the year.

Action: Work with school to get an overall expense calendar –term by term – so parents know what to expect for school fees, P&C fees, incursion, sport, excursions.

## Voluntary Contribution

Issue: Distribution of P&C Voluntary Contribution Letters in 2016 (Family Contributions). Not all parents received the letters in 2016, hence the drop in donations in 2016 compared to 2015.

Action: Distribute letter early term 1- week 1 or 2 of 2017: Letters sent in envelopes addressed to each family. Follow up by email, include links to easy online payments at P&C website.

Consider incentive/prize for families who pay by certain date

Account Name	Beginning Balance	Total Debit	Total Credit	Net Activity	Ending Balance
Building Fund - deductible	\$11,625.00	(\$69.52)	\$4,115.00	\$4,115.00	\$15,670.48
General - non deductible	\$0.00	(\$46.10)	\$2,759.60	\$2,759.60	\$2,713.50
Grounds - non deductible	\$0.00	(\$13.49)	\$810.00	\$810.00	\$796.51
Technology - non deductible	\$0.00	(\$36.96)	\$2,220.00	\$2,220.00	\$2,183.04
<b>Net Total</b>				<b>\$9,904.60</b>	

**Rate of Families Contributed**

Total number of families contributed in 2016	48	20%
Total number of families contributed in 2015	113	52.56%
Total number of families contributed in 2014	73	34.76%

**3-year Comparison of donations received**

Family Contributions 2016	\$9,904.60	down by \$1720.40
Family Contributions 2015	\$11,625.00	up by \$6,210.45
Family Contributions 2014	\$5,414.55	

**5. Approval of 2017 Budget - Gladys**

2017 budget was discussed and listed items were explained. The Budget was approved by 7 members

Question raised: When will the auditing be done?

Answer: After last pay run in December 16, and all accounts are received. Nguyet London has agreed to audit.

**6. Submission of Reports & Documentation for AGM - Terri**

- List of Financial Members 2016
- President's Annual Report 2016
- Audited Financial Statements 2015
- Treasurer's Report 2016
- AGM Feb 2016 Minutes

**7. Election of Office Bearers - Bronwyn***Executive*

President:	<u>Vacant</u>
Vice President:	Narissa Hardcastle
Vice President:	Kirsten Smith
Secretary:	Leigh Lofts
Treasurer:	<u>Vacant</u>

*Positions*

Canteen Account Manager:	Kay Cronin
Band Account Manager:	<u>Vacant</u>
Band Coordinator:	<u>Vacant</u>
Morning Teas Coordinator	Ursula Pavlou
Working Bee Coordinator:	Abby Denham
Communications Coordinator:	Leanne Bamford Barnes
Fundraising Coordinator:	Vacant (see amendment below)

Fundraising committee:	Danielle Harris Katrina Crooks Alicia Rogers
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Class parent liaison:	Wendela Flosktra
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Action: Gladys to email Paul Haynes and Judith Maxwell re positions

**Please note: Amendment to Fundraising Coordinator role- advised by email dated 30<sup>th</sup> November – Victoria Brown has decided to pass on this role at this time. Vic is more than happy to help out on the committee when she can.**

<p><b>8. AGM Close</b> 9.00pm Abby</p>
<p>GM</p>
<p><b>1. Formal Opening – Abby Denham</b></p>
<p><b>2. Minutes of Previous Meeting – Terri Farrugia</b></p> <p>Approved</p>
<p><b>3. Business arising from previous meeting – Abby Denham</b></p> <p>Kiss and Drop Banners Going Ok, year 6 are going to put them out in the afternoons Bronwyn has an excellent Road Safety Power point presentation – she will publish this on the website</p> <p>Communication Review: Bronwyn developed survey and is sending to the community to understand parent needs re communications with the school. Once results are in Bronwyn discuss with P&amp;C representative and will be used to refine communication procedures- will sit down with P&amp;C. The draft procedures will put to school community for consultation.</p>
<p><b>4. Playground Next Steps – Bronwyn Wilson</b></p> <p>Bronwyn has advised that the project was incorrectly categorised as a Turfing project, which caused a delay. This classification precludes Michael Gerrad. The request to reclassify as a Landscaping Project is with assets. All acknowledged that there is a considerable risk to the project being completed by 31/3/17, as project delivery is dependent on the appointment of the successful vendor and on their availability to implement the project.</p> <p><i>Action: Bronwyn to send Gladys information so she can prepare the report for the CMP.</i> <i>Action: Abby to email Alistair Henskens about project to get his support to resolve the current delays.</i></p>
<p><b>5. Principal's report – Bronwyn Wilson</b></p> <p>Thank You morning Tea on Wednesday 23<sup>rd</sup></p> <ul style="list-style-type: none"> <li>• This event is to thank all volunteers.</li> <li>• Turnout was not large, but wanted to pass on thanks to all who help the school in any way.</li> <li>• Bronwyn encouraged the P&amp;C to promote for next year</li> </ul> <p>Staffing changes for next year:</p> <ul style="list-style-type: none"> <li>• 15 classes for next year, 15 classroom teachers (28 teachers on staff)</li> <li>• 2 new teachers who are currently LT temps</li> <li>• Emma Smales not taking a class teacher role</li> <li>• Lisa Grave is leaving in 2017</li> <li>• Two new teachers will be announced in Newsletter</li> <li>• One position to be recruited by Merit selection process</li> <li>• Abby will sit on committee interviews to happen fairly soon</li> </ul> <p>School Plan 2015-2017</p> <ul style="list-style-type: none"> <li>• School Plan 2015-2017, time to review will commence next year</li> <li>• Need parent involvement, considering focus groups to secure feedback.</li> </ul> <p>Annual School Report</p> <ul style="list-style-type: none"> <li>• P&amp;C president report is required for upcoming school report</li> <li>• Sporting achievements –recognising considerable sporting prowess of the students in swimming, track, and athletics.</li> </ul>



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- Assembly 2017
- Recognition Assembly (Wk.9)
  - Celebration of learning assembly K-2 week 9
  - 3-6 Celebration of Learning week 10:
  - Next Year, recognition assembly, will invite Guests to speak
  - These will be recorded and videos will be published on website
  - School will updating website

#### Upcoming events

- Mystery Day Out - coming up – lots of excitement
- Year 6 Graduation 15<sup>th</sup> Masquerade Theme (special graduation song)

#### Parent Forum 2017

- Parent Forum will be held prior to each P&C Meeting in 2017
- These will cover a topic of interest (e.g. ASD/ADHD meeting).
- Forums will be held from 6.30-7.30.

#### Thank you to P&C

- Thank you to the P&C – they puts the icing on the cake – couldn't supply the rich and diverse school environment without their support
- Thank you the out going P&C people for their help & support
- Big welcome to incoming P&C

#### 2017 Enrolments

- Enrolment for next year will see 20 more students join the total enrolment.
- Hoping to keep enrolment numbers at current level to maintain current size of the school
- Our school is not increasing as not as fast as areas with increased high density development
- Might not be able to take children out of area.
- Still accept families who are enrolled

### 6. Band Report – Read by Terri Farrugia

The main event coming up for us is the End of Year band concert on Wednesday December 7th, 6pm at school. All three bands will be performing, and showing off just how much they have learned this year. Everyone welcome!

Each of the bands will also get an opportunity to perform at school at the different recognition assemblies and gold Medallion assemblies.

And last, performance band will be performing at West Pymble shops as part of their Christmas festivities on Saturday, 10th December at lunchtime.

We have had another busy and successful year, and we would like to thank everyone who has volunteered their time in various capacities to help things run smoothly.

Thanks

Paul A. Haynes

Paul Haynes

### 7. Canteen Report - Danielle Harris

- Sausage sizzle will be held on last day of term 4, pre-order on School24 for stock management.
- Canteen to close on Thursday 15/12 because it's class party day.
- New menu is going really well, salads are hugely popular, grape bombs are a hit (concern re sharpness of the toothpick, so investigating more blunt options). Frozen Yoghurt very popular.
- Survey will be distributed in 2017 to understand what parents want from the canteen. Dani will arrange survey & Ab will help build it.
- Financial position is solid.
- Danielle – last day of school 16<sup>th</sup> debating if we should open?
- Henni & Wendela covering when Dani on holidays

- Dad's day such a great initiative – can we do more?

Abby congratulated everyone – canteen staff and all our volunteers who do such a great job.

**10. General Business-** Abby Denham

- Rugby League –NRL motivational speech –Respect – Invite term two recognition assembly
- Presentation Assembly – P&C to Present Tech Gift to school – Confirm
- Cheques presented to school – get these off Gladys.

**11. Next Meeting Date and Close**

9.50pm

**6th February 2016**

## WPPS P&C Events Calendar 2017

Term 1			
Week	Date	Event	P&C
2	30/01/17 Monday	Year 1 to 6 Commence School	
2	02/02/17 Thursday	Kindergarten Start Tea & Tissues	Tea & Tissues P&C Event
2	04/02/17 Saturday	Pre-Loved Uniform Stall Sharlynn TBC	TBC
3	06/02/17 Monday	P&C General Meeting @ 7.30pm	
4	14/02/17 Tuesday	Swimming Carnival	Morning Tea
4	17/02/17 Friday	Meet the Teacher Welcome Night	Wine & Cheese P&C Event
5	22/02/17 Wednesday	Parent Helper Induction	Promote
6	01/03/17 Wednesday	Fruit & VEG Event	Promote
8	13/03/17 Monday	P&C General Meeting @ 7.30pm	
9	22 Or 21/March/17	Harmony Day	
9	24/03/17 Friday	Recognition Assembly Morning Tea	P&C Morning Tea
10	02/04/17 Sunday	Working Bee	P&C Event
11	06/04/17 Thursday	Anzac Day	
11	07/04/17 Friday	Grandparents Day Easter Parade P&C Morning tea	P&C Event with School P&C Morning Tea

Term 2			
Week	Date	Event	P&C
1	26/04/17 Wednesday	Day 1 Term Two	
1	28/04/17 Saturday	Pre-Loved Uniform Stall TBC - Sharlynn	TBC
3	08/05/17 Monday	P&C General Meeting @ 7.30pm	
3	10/05/17 Wednesday	Mother's Day Stall	P&C Event
4	16/05/17 Tuesday	Fantasy Day Morning Tea	P&C Morning Tea
4	19/05/17 Friday	Jamie Oliver Food Revolution Day	P&C Event together with school
8	16/06/17 Friday	Trivia Night	P&C Event
9	19/06/17 Monday	P&C General Meeting @ 7.30pm	
9	20/06/17 Tuesday	Athletics Carnival	
9	23/06/17 Friday	Recognition Assembly Morning Tea	P&C Morning Tea
10	30/06/17 Friday	Last day Term	

Term 3			
Week	Date	Event	P&C
1	18/07/17 Tuesday	Term 3	
1	22/07/17 Saturday	Pre-Loved Uniform Stall TBC - Sharlynn	TBC
3	31/07/2017 Monday	P&C General Meeting @ 7.30pm	
3	03/08/17 Thursday	New Parent Info Sessions	P&C with School
6	27/08/17 Sunday	Working Bee	P&C Event
7	31/08/17 Thursday	Spring Showcase Fathers Day Breke	P&C event with school P&C Morning Tea P&C Fathers Day P&C Tech Tree
8	04/09/17 Monday	P&C General Meeting @ 7.30pm	
9	15/09/17 Friday	Recognition Assembly Morning Tea	P&C Morning Tea
10	22/09/17 Friday	Last day of term	

Term 4			
Week	Date	Event	P&C
1	09/10/17 Monday	1 <sup>st</sup> Day of Term	
1	14/10/17 Saturday	Pre-Loved Uniform Stall TBC - Sharlynn	TBC
3	23/10/17 Monday	P&C General Meeting @ 7.30pm	
5	07/11/17 Tuesday	Kindy Orientation and Morning Tea	Morning Tea P&C Morning Tea
6	16/11/17 Thursday	Kindy Orientation and Morning Tea	Morning Tea P&C Morning Tea
7	21/11/17 Tuesday	Kindy Orientation and Morning Tea	Morning Tea P&C Morning Tea
8	27/11/17 Monday	P&C AGM & General Meeting @ 7.30pm	
9	4/12/17 Monday	K-2 Presentation Day	
9	08/12/17 Friday	Recognition Assembly Morning Tea	P&C Morning Tea
10	11/12/17 Monday	3-6 Presentation Day	
10	14/12/17 Thursday	Class Party	
10	15/12/17 Friday	Last Day of School	